

## Author Guidelines

### For Paper Submission and Manuscript Preparation

#### General Instructions

The Journal of Supply Chain and Sustainability Research (SCSR) accepts research papers, academic articles, and review articles written in Standard British or American English, not a mixture. Poorly written English may result in rejection or return of the submission for language editing. The articles must fall within the aim and scope of the journal, that is, science, social science, technology, management, and related issues (see about Journal).

Please note that papers in these areas in order to be published in the SCSR journal Research or academic papers must be 15-20 pages in length inclusive of references, tables, graphs, charts, and figures.

**For research papers**, the author is advised to include all elements of the structure below:

- **Title** of paper must be clear, concise, and informative, all in uppercase within three typeset lines.
- **Abstract** (150-250 words) Abstracts must include sufficient information for readers to judge the nature and significance of the topic, the adequacy of the investigative strategy, the research results and conclusions. The abstract should summarize the major results of the work and not merely list topics to be discussed. It is an outline or brief summary of your paper in a well-developed paragraph, should be exact in wording, and understandable to a wide audience.
- **Keywords** (3-5), immediately after the abstract, keywords are for indexing purposes, and should be different from the title.
- **Introduction** This section provides necessary background of the paper and a brief review the existing knowledge, and importance of the problem.
- **Objectives**
- **Literature Review, Conceptual Framework** (Discussion of the research work of others in the field or topic area and how your work will enhance and contribute to the field. Citation of work by others should follow APA (7<sup>th</sup> edition) style e.g.

Example: Maslow (1970) asserts that.....; ..... (Maslow, 1970)

Wang and Pettit (2021).....; ..... (Wang & Pettit, 2021)

Hisrich et al. (2020).....; ..... (Hisrich et al., 2020)

Novack et al. ( 2018).....; ..... (Novack et al., 2018)

- **Research Methodology** This section indicates clear research objectives, conceptual framework(s) (if any), research question(s), hypotheses, population and sample, research instruments, and the data collection process. This section provides clear steps used in conducting your research. It means all procedures need to be described in sufficient detail to allow someone to replicate it.
- **Results and Discussion** This section covers the analysis of the data. It should include statistics in tables, charts, graphs, or pictures analyzed against hypotheses or in answering the research question(s) in quantitative research, or descriptive analyses of categories in qualitative research. **Results** is purely descriptive. **Discussion** describes and interprets the findings, placing them in a bigger context, relating them to other work(s) and issues outlined in the Introduction.
- **Research Benefits**
- **Conclusion and Recommendations** This section summarizes your study's key findings and implications. It should not be long and repetitive, but capture the essence of the study discussed in all previous sections. It should briefly cover the limitations of your research and suggested future direction for further research.

For academic articles, we recommend the structure below:

1. **Introduction**

2. **Discussion**

    2.1 **subheading**

    2.2 **subheading**

3. **Conclusion**

The author is advised to follow a logical, understandable point of argument. Break your main argument into sub-headings and present them in an outline at the end of the Introduction.

- **References List** all the sources you have cited in the body of your research. It states the author/s of the source, the material's year of publication, the name or title of the source material, as well as its electronic retrieval information, including the date it was accessed, if these were gathered from the Internet (Research articles, academic articles, reports, academic conferences, references, no later than the last 5 years and Books, unlimited years of reference)

## Submission Guide

Authors are welcome to submit their manuscripts.

All submissions will be given an initial check by our editorial team, within **6-8 weeks after submission date** you will be notified of the initial check result on thaijo system. Only the article which passes the initial check will proceed to the review process (6 -8 weeks). The author will be kept informed of the current status of their paper.

**Articles being currently considered for publication by other journals will not be accepted by The Journal of Supply Chain and Sustainability Research (SCSR). If the author withdraws or sending a manuscript to other journals any time after the manuscript has been sent to peer review till the final decision, the Journal will charge the author a penalty fee for its time and resources spent. The authors must always pay the page charge even if the withdrawal is permitted.**

## Specific Instructions:

- **Format** The preferred format for the text and tables of a manuscript are MS Word DOC and PDF.

- **Paper size** Manuscripts must be typed double-spaced on A4 size paper, a single column format.

- **Margins** Use a 1-inch margin on all sides of each page-left, right, top, and bottom.

- **Spacing** Double space lines throughout the paper including appendices, footnotes.

Exceptions: Triple or quadruple spacing can be done around equations. Single or one-and-a-half spacing can be done in tables or figures. Indent the first line of every paragraph a standard Tab|| key space (½ inch).

- **Font Size and Type.** Browallia New font (20 pts. bold for title; 14 pts. for author(s) and affiliation; 16 pts. bold for headings and 16 pts. bold subheadings; and 14 pts. for text)

- **Titles** should be no more than three typeset lines.

- **Headings** should be in bold type, in 16 point Browallia New font. First-level headings should be aligned to the left with initial caps. One line space should separate headings from the preceding text.

- **Subheadings** Italicize the subheadings in the bold type, single-spaced; in 16 point Browallia New font.

**SUB-HEADING ONE** Bold, Left, UPPERCASE HEADING**Sub-heading Two** Bold, Left, Capitalize Each Word**Sub-heading Three** Indented, bold, Capitalize Each Word

- Tables, Graphs, Charts, and Figures in 12 point Browallia New font, Bold
- **References** The Journal uses American Psychological Association (APA) style (7<sup>th</sup> edition).
  - Include only those sources you have cited in your paper.
  - Position the first line of each reference flush left, with subsequent lines wrapping with a ½-inch (hanging) indent.
  - Organize the list in alphabetical order according to the first letter beginning each entry. Usually, the author's last name is the first piece of information in each entry. Use initials for the author's first/middle names.
  - Use the following format for your reference list:

Cokins, G., Pohlen, T., & Klammer, T. (2018). *Supply Chain Costing and Performance Management* (2<sup>th</sup> ed). New Jersey : Wiley.

Hisrich, R. D., Peter, M. P., & Shepherd, D. A. (2020). *Entrepreneurship* (11<sup>th</sup> ed). New York : McGraw- Hill.

Heizer, J., Render, B., & Munson, C. (2020). *Operations Management Sustainability and Supply Chain Management* (13<sup>rd</sup> ed). U.K : Pearson.

Kumar, V., Leone, R. P., Aaker, D. A., & Day, G. S. (2018). *Marketing research* (13<sup>th</sup> ed). U.S.A.: John Wiley & Sons.

Maslow, A. H. (1970). *Motivation and Personality* (2<sup>nd</sup> ed). New York : Harper & Row.

Novack, R. A., Gibson, B. J., Suzuki, Y., & Coyle, J. J. (2018). *Transportation A Global Supply Chain Perspective* (9<sup>th</sup> ed). Singapore : Cengage.

Royal Thai Government Gazette. (2019). *National Education Act*(no.4) , B.E. 2019.

Retrieved December 1, 2019, from [http://www.ratchakittha.soc.go.th/DATA/PDF/2562/A/057/T\\_0049.PDF](http://www.ratchakittha.soc.go.th/DATA/PDF/2562/A/057/T_0049.PDF)

Thinwiangthong, S., & Inprasitha, M. (2018). The Model of Teaching Measurement in the School Level Mathematics Course. *Nakhon Phanom University Journal*. 8(3), 118-127.

Wang, Y., & Pettit, S. (2021). *E- Logistics* (2<sup>nd</sup> ed). U.S.A.: Kogan page.

- **Tables and Figures**

- Line drawings should be of high resolution and high contrast. For color or grayscale photographs (halftones), use a minimum of 300 dpi (.JPG).
- Provide captions to figures
- Use the table function of Microsoft Word.
- Figure and tables should be placed as close as possible to where they are mentioned in the text

- **Page Numbering:** Number all pages of the paper, beginning with the title page. The number is in the bottom right corner (1 inch from right and ½ inch from the bottom page edges).

**Publication Charge**

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The process of payment will be required to enable an effective and efficient screening process. Fee payment will be due at registration, will be **150 USD for both Thai and international authors. This fee is non-refundable.**

**Remark: The fee shall be in effect from October 1, 2026 onward.**

**SUBMISSION PREPARATION CHECKLIST**

As part of the submission process, authors are required to check off their submission's compliance with all of the following items, and submissions may be returned to authors that do not adhere to these guidelines.

1. The manuscript must not have been published or submitted elsewhere for consideration. (A brief explanation will be necessary to clarify this matter.)
2. The submitted file is in **Microsoft Word** and **PDF** document file with a single column format.
3. Where available, URLs for the references must be provided.
4. Research or academic papers must be 15-20 pages in length inclusive of references, tables, graphs, charts, and figures.
5. The text must be double-spaced; (a 14-point font Browallia New; italics rather than underlining except for URL addresses); and all illustrations, figures, and tables must be placed within the text at the appropriate points, rather than at the end.

6. The text adheres to the stylistic and bibliographic requirements outlined in the Author Guidelines.
7. Attached to all submitted articles must be a **150-250 words abstract, Keywords** (3-5) and a statement containing the author's present academic or nonacademic position and an address where he or she may be contacted by the editors or interested readers. Authors should place their names on the cover page, but the name should not appear on headers or elsewhere in the body of the article. Full contact details for the corresponding author, including email, mailing address and telephone numbers should also be provided. As the Journal of Supply Chain and Sustainability Research (SCSR) is a peer reviewed journal, the author must be follow the instructions about Ensuring a Blind Review.
8. Make sure that there are no grammatical, spellings, or content errors in articles prior to submitting to the Journal of Supply Chain and Sustainability Research (SCSR).
9. The Journal of Supply Chain and Sustainability Research (SCSR) uses American Psychological Association (**APA**) style (7<sup>th</sup> edition).
10. Please register as **Author** for paper submission online on Thaijo system.