

ปริทัศน์หนังสือ (Book Review)

English and Soft Skills

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Dhanavel, S.P. (2010). *English and Soft Skills*. : Hyderabad : Orient BlackSwan.

Aim

This book contains: Chapter 1 Listening Skills, Chapter 2 Teamwork Skills, Chapter 3 Emotional Intelligence, Chapter 4 Assertive Skills, Chapter 5 Learning Skills, Chapter 6 Problem-solving Skills, Chapter 7 Interview Skills, Chapter 8 Adaptability Skills, Chapter 9 Verbal Communication Skills, and Chapter 10 Written Communication Skills, and all of which help improve the English communication skills of learners who are attracted by interesting and meaningful shortstories. Each chapter will lead to explanations in understanding vocabulary development activities from the experts, including self-assessment and further reading. These methods of teaching and learning will help ensure that there will be good development for the learners, which is the highlight of this book



¹อาจารย์ประจำสาขาวิชาภาษาอังกฤษ คณะมนุษยศาสตร์และสังคมศาสตร์ มหาวิทยาลัยราชภัฏบ้านสมเด็จเจ้าพระยา

Essence

Lessons in each chapter will prepare the learners to get more information in sequence by explaining the concepts and methods on how to understand the details in each topic, which will stimulate their desire to discover the essence of that chapter. By understanding the content in this book, the learners will be aware of the depth of the main ideas, which encourages their independent thinking. In addition, it also helps students to test their ability in understanding the stories and to handle their relationships with surrounding people cleverly as well as to get acquainted with the characteristics of people in society. Teaching how to understand and deal with emotions of oneself and various activities will enhance their rationality and aptitude through critical analysis, English vocabulary development in a simple way, and use of helpful vocabulary for speaking, including words and phrases that are important and appropriate for different situations.

This book provides the best way to develop vocabulary that is essential in learning English and to use a dictionary correctly. What's more, it attracts the learners to learn and change the vocabulary more appropriately so that they properly use it, promotes the use of words that are accepted by the norm in society, and points out common mistakes. It also helps control the use of English by conveying ideas to use the language and gestures that are appropriate to the situations with sub-elements, such as use of proper vocabulary, grammar, sentence patterns, pronunciation and stress. Moreover, the learners can understand the culture of listening and speaking or language culture,

word and sentence structures, spelling and pronunciation, and use of language to suit the conditions of society and context, such as apology and thanksgiving. Furthermore, the learners will obtain the knowledge of language structure as ability to link between the language structure and the meaning in different situations to achieve success, such as use of gestures and explanation by using other words instead of words that the speakers cannot speak out.

This book provides a broad perspective for learning the difference of English and for bringing learning into practice because it explains in detail adjectives, nouns, adverbs, direct and indirect words, and active and passive voices, etc. In addition, it offers a promising way to increase English proficiency for learners and explains the difference and clarity of English skills that learners should have after completing all the lessons in this book. The author expects a role of these wonderful ways to develop confidence and communication skills for the learners through interesting learning processes. This will help the learners to bring the knowledge gained into the practice to improve their English proficiency in the future.

Value

This book completely explains various teaching styles and relevant theories, including details of teaching processes and activities, social systems as a role of teachers and learners, and relationships between the teachers and the learners and between the learners themselves. Also, it describes the learners' response and behavior in giving correct comments as well as explains how to support teaching

techniques that are helpful for learners and to solve real-life situations in teaching to help learners develop their ideas, skills and abilities. This will create wisdom or knowledge for readers, such as lecturers, students, researchers and those interested who can apply it in various fields of research as a way to expand current knowledge and determine the policies and teaching plans in the future most efficiently. Finally, it can serve as a way of application in academic and teaching activities and actual use in the more realistic context.